

NEW JERSEY BALLET

SUMMER INTENSIVE 2025

STUDENT HANDBOOK

New Jersey Ballet's Summer Intensive will be held under the artistic leadership of former New York City Ballet Principal Dancer Maria Kowroski and is dedicated to nurturing the next generation of dancers.

The 3-week program is geared towards serious ballet students ages 12 to 20 who have a passion for dance and are ready to achieve a new level of artistic excellence.

Students selected from across the United States and abroad will train at our state-of-the-art facility under a distinguished faculty that will include internationally renowned guest teachers. The meticulously crafted program will support each technical level and provide the highest caliber of training in a nurturing artistic environment.



GENERAL INFORMATION

IMPORTANT DATES

Sunday, July 13:	Move-in day/Residential orientation. <i>Students may begin moving in at 11am. We suggest all students arrive by 5pm.</i>
Monday, July 14:	Summer Intensive Program begins. Placement classes will be held in the morning. <i>We will have a full schedule in the afternoon.</i>
Saturday, August 2:	Final day of classes. Parent observation performance. Move-out day. <i>If they wish, students may move out on Fri, August 1. Students must move out by 4pm on Sat, August 2.</i>

CONTACT INFORMATION

New Jersey Ballet
7-9 Vreeland Road
Florham Park
NJ 07932

Questions: SummerIntensive@njballet.org
973-597-9600

TUITION, HOUSING COSTS, & PAYMENT DATES

Registration Fee:	\$100
Tuition:	\$2,400
Housing, Food, & Busing:	\$2,600 (<i>residential students</i>)
Payment 1:	\$100 registration fee (<i>due at registration</i>)
Payment 2:	\$1,000 program deposit (<i>due by March 7, 2025</i>)
Payment 3:	Balance of Tuition plus any Housing costs (<i>due by May 7, 2025</i>)

STUDIO EXPERIENCE

CLASSES OFFERED

Classes will run Monday to Saturday, providing students with up to 30 hours of instruction each week. The dancers can expect to participate in a diverse selection of classes based on their age and technical level. These will include:

- Ballet Technique
- Pointe
- Repertoire
- Pas de Deux
- Variations
- Contemporary
- Musical Theater
- Jazz
- Stretch & Strengthen
- Stage Craft
- Pilates
- Men's Class
- Masterclasses and Q&As with World-Renowned Artists

** Classes may vary by level*

CLASS LEVELS

While all students receive the same core curriculum, different levels will have different partnering and performance opportunities, as well as slight differences in supplemental offerings.

Level 1: guide age range, 12-14

Level 2: guide age range, 14-16

Level 3: guide age range, 16-18

Level 4: guide age range, 18-20

A student's class level will be determined based on placement classes held at the beginning of the program. In placing a student, faculty will consider the student's overall performance in the placement class. All placements are at the discretion of the artistic staff of New Jersey Ballet.

SAMPLE SCHEDULE

Classes will run Monday through Friday between 9:30am and 4:30pm. Saturday will be a half-day from 9:30am to 1:00pm. Please see the following page for a sample schedule.

FRIDAY					SATURDAY				
STUDIO 1	STUDIO 2	STUDIO 3	STUDIO 4		STUDIO 1	STUDIO 2	STUDIO 3	STUDIO 4	
Level 4	Level 3	Level 2	Level 1		Level 4	Level 3	Level 2	Level 1	
9:30-10:00	9:30-10:00	9:30-10:00	9:30-10:00		9:30-10:00	9:30-10:00	9:30-10:00	9:30-10:00	
Warm Up	Warm Up	Warm Up	Warm Up		Warm Up	Warm Up	Warm Up	Warm Up	
Level 4	Level 3	Level 2	Level 1		Level 4	Level 3	Level 2	Level 1	
10:00-11:30	10:00-11:30	10:00-11:30	10:00-11:30		10:00-11:45	10:00-11:45	10:00-11:45	10:00-11:45	
Tech	Tech	Tech	Tech		Tech/Pointe	Tech/Pointe	Tech	Tech	
Level 4	Levels 1&2	Level 3	Men		Level 1	Level 2	Levels 3&4		
11:45-12:15	11:45-12:15	11:45-12:15	11:45-12:15		12:00-1:00	12:00-1:00	12:00-1:00		
Pointe	Pointe	Pointe	Men's Class		Rep/Variation	Rep/Variation	Stage Craft		
12:15-1:15	12:15-1:15	12:15-1:15	12:15-1:15						
Lunch	Lunch	Lunch	Lunch						
Level 3	Level 4	Levels 1&2							
1:15-2:30	1:15-2:30	1:15-2:30							
Rep/Variation	Rep/Variation	MASTERCLASS							
Level 1	Level 2	Levels 3&4							
2:45-4:00	2:45-4:00	2:45-4:00							
Rep/Variation	Rep/Variation	MASTERCLASS							
		All Levels							
		4:00-4:30							
		MASTERCLASS Q&A							

* Schedule may be subject to change

PARENT OBSERVATION

On Saturday, August 2, all parents are invited to watch a one hour presentation of the students work at the New Jersey Ballet studios in Florham Park.

The presentation is tentatively scheduled for 12:30-1:30pm that day. Due to limited space in the building, no more than two guests per student may attend this performance.

DRESS CODE & SUGGESTED ITEMS

Students are required to adhere to a simple dress code and maintain a neat, professional appearance in the classroom at the New Jersey Ballet studios. For example, all students' hair must be pulled up off the neck and pulled back off the face.

Unless the faculty instructs otherwise, the following are not allowed in class: bare legs, cut-off tights, sweats, shorts, leg warmers, sweaters, and wraps. The New Jersey Ballet faculty members have the final say in all matters relating to student attire.

WOMEN'S DRESS CODE

- Black leotard
- Pink or flesh colored tights
- Pink or flesh colored ballet slippers
- Pink or flesh colored pointe shoes
- Black jazz pants
- Black jazz shoes
- Solid black wrap demi-skirt (typically 15-18 inches long)

** Students may choose the color tights and shoes which are closest to their natural skin tone or the color in which they feel most comfortable. Tights and shoes should match.*

MEN'S DRESS CODE

- White short-sleeve leotard or t-shirt
- Black tights
- Black ankle socks
- Black ballet slippers
- Dance belt
- Black jazz shoes

ADDITIONAL REQUIRED ITEMS

Students should have a yoga mat or yoga towel and a Theraband of light to medium strength, as these will be used for conditioning classes.

Additionally, the following items are *suggested*, as they are worthwhile investments for all dancers and will help students relieve any aches and pains throughout the program.

- Foam roller
- Lacrosse ball
- Microwavable heating pad
- Re-usable ice packs for icing
- Kinesio tape
- Lotion for self-massage
- Knee pads (for men)
- Water bottle

OUTSIDE THE STUDIO

Students should be aware that the increase in dance activities during the Summer Intensive could lead to stress injuries in both muscle and bone. Students should always wear sneakers or supportive shoes when outside of class. Supportive footwear helps to speed up crucial recovery and rest. Wearing unsupportive shoes (flip flops, sandals) will only slow down this process.

DAILY ARRIVAL / DEPARTURE PROCEDURES

Students are expected to arrive to their respective studio no earlier than 15 minutes prior to class time. Students arriving 15 minutes after their class has begun will not be permitted to take the class due to risk of injury, and they will need to observe. All students must attend all designated warm up classes.

** Attendance will be checked at 09:30am each day*

Residential Students

Pick up at FDU campus: 09:00am

Drop off at NJB studios: 09:15am

Classes: 09:30am - 04:30pm (*Sat 09:30-01:00*)

Pick up at NJB studios: 04:45pm (*Sat at 01:15pm*)

Drop off at FDU campus: 05:00pm (*Sat at 01:30pm*)

Commuter Students

Drop off at NJB studios: 09:15am

Classes: 09:30am - 04:30pm (*Sat 09:30-01:00*)

Pick up at NJB studios: 04:45pm (*Sat at 01:15pm*)

REPORTING ABSENCES

Commuter Students

If a commuter student is unable to attend their classes on a given day, an email must be sent to SummerIntensive@njballet.org by 8:30am on the day of the absence. The date, student's name, and reason for absence must be noted. If a student has not reported their absence and does not report for their first class, administrative staff will call the primary contact for the student to verify the student's absence.

Residential Students

Residential students who are not feeling well must check in with a Residential Assistant first thing in the morning. The RA will call the Program Administrator who will advise the student on whether they should go to the studio or remain at the dorms for the day. The only other reason a residential student would not be attending classes is for a pre-approved absence, which will be sorted out with the residential staff on a case-by-case basis.

CUBBIES

Cubbies are available at the studios. Each student will have a cubby where they can store their dance bag. Students are encouraged not to bring valuables to the studios, as New Jersey Ballet is not responsible for any personal items lost in any of its facilities. Additionally, we recommend that all belongings, especially shoes, are labelled with the student's name. Any items found will be placed in the lost-and-found each day.

EMERGENCY PREPAREDNESS

Attendance: In addition to administrative staff and resident assistants keeping track of who is and isn't present in the building at any given time, faculty will do attendance twice daily - once at 9:30am and again after lunch.

Fire Preparedness: New Jersey Ballet's facility is equipped with fire extinguishers, smoke detectors, sprinkler system, and fire alarms. When students arrive, they should become familiar with their locations. In case of a fire, when the alarm sounds, evacuate the building as quickly as possible following the exit signs. Each studio has an emergency exit map near the studio door for reference.

Exiting the Building: In the event of an evacuation, students will be instructed to leave the premises as a group accompanied by a member of staff. Once outside, attendance is taken and compared with attendance from the start of class. An evacuation drill may be held during the second full day of classes.

PARTICIPATION REQUIREMENTS

Students are expected to begin the program in good physical condition and able to dance at their full potential. Given the physical demands of the intensive, no student should come to the program while still recovering from an existing injury. New Jersey Ballet expects students to take responsibility for their physical condition by reporting injuries and not risking their health to participate in the program. If an injury severely impairs a student's ability to participate in the program for five class days or more, the student will be required to leave the program. In all such situations, New Jersey Ballet reserves the right to make final judgments.

While the Summer Intensive Program is physically demanding for all students, many may find the experience to be similarly mentally or emotionally demanding. In the same way families are asked to evaluate a student's ability to meet the program's physical demands, we ask them to consider their child's mental and emotional health. Though our artistic, residential, and administrative staff work hard to make the intensive a safe space, we recognize that spending five weeks away from home may be new and/or challenging for many students for a variety of reasons. And like students with pre-existing injuries may be more likely to further injure themselves in the studio, those in the midst of navigating recent mental health challenges may be more prone to a re-emergence of issues while adjusting to a new environment away from home. New Jersey Ballet reserves the right to identify situations in which the intensity of the program is judged to constitute a danger to a student's health and well-being. New Jersey Ballet reserves the right to make final judgments in all situations regarding injury, health, and refunds.

PHYSICAL THERAPY

For students who incur injuries or experience abnormal amounts of pain during the program, Physical Therapy will be made available. New Jersey Ballet recommends Professional PT and Theater Arts PT as Physical Therapy providers for dancers. Slots are by appointment only and must be coordinated with our Program Administrator. These appointments may be an additional cost, depending on your out-of-state health coverage, and please note that Physical Therapy services are intended only for injuries incurred during the summer program.

ILLNESS / INJURY

For any non-dance injuries and illnesses that occur at the studios or dorms, students are expected to report these to the Program Administrator who will advise as to the appropriate course of action. Additionally, residential staff must be aware of all prescription medications at the dorms. Residential students are only able to stay back at the dorms - or return to the dorms from the studio - at the suggestion of the Program Administrator. For non-dance related injuries and illness, students may be advised to visit a local Urgent Care. When a student needs to be seen off-site for any reason, parents will be contacted to obtain their consent for assessment and treatment. It is strongly encouraged that parents call or FaceTime into appointments if they are available, as this helps keep them up to date and allows them to be a part of any discussion regarding follow-up options.

HEALTH INSURANCE

As fees for all off-site medical services are the responsibility of students and parents, it is strongly suggested that parents understand their health insurance's out-of-state coverage. The most common off-site services for students are orthopedic consultations, MRI scans, and general health consults at a local Urgent Care facility.

MEDICAL POLICIES

New Jersey Ballet will require the following:

1. A current medical history including allergies, medications, and health conditions or impairments which may affect the student's activities during the Summer Intensive.
2. A certificate of immunization in line with NJ requirements for children attending camps - www.nj.gov/health/cd/documents/imm_requirements/lh/k12-lhd.pdf
3. Written authorization for emergency medical care and the use/disclosure of medical information.
4. Residential Students Only - A negative tuberculosis screening.

PRESCRIPTION MEDICATIONS

Upon moving into the dorms at FDU, students will be required to disclose all prescription medications they have in their possession. Individual medication plans will be discussed between the student and the residential/administrative staff.

RESIDENTIAL EXPERIENCE

RESIDENCE HALLS

All students will be housed at Fairleigh Dickinson University (FDU) campus in Florham Park, NJ situated a short ten-minute drive from New Jersey Ballet's studios.

Fairleigh Dickinson University

230 Park Ave

Florham Park

NJ 07932



Each residence offers:

- Twin rooms with en-suite bathroom
- Complimentary In-building laundry facilities (you'll need detergent)
- Daily complimentary housekeeping services in the common areas
- Complimentary wifi
- All buildings have air conditioning
- All buildings are smoke-free
- All residence halls have card-access front doors and room doors
- All residence halls have security cameras inside the building and out

Near the residence halls, you'll find a variety of outdoor courts and playing fields.

All rooms are smoke-free. No candles or incense.

Mini fridges are available on request. Please note, there will be an extra charge for this.

Resident Assistants (RAs) will serve as on-site chaperones for all residential students.

The residence halls have card-access doors, and security cameras, and campus security regularly inspects campus grounds and facilities.

RUTHERFORD ROOMS

Rutherford Hall offers double rooms with private bathrooms and independent climate control for its residents. Each floor in Rutherford offers a common social space, study lounge, and vending machines on each floor for snacks.

Rutherford has five floors and features two elevators.

Rutherford forms a quad with Florence and Hamilton Twombly Halls, creating a large courtyard and lawn space, which becomes a social hub for students, whether they are playing a ball game, tanning, catching up on reading, or enjoying the patio swings.



FOOD & BEVERAGE

Students will dine in the main dining hall of Fairleigh Dickinson. Breakfast is from 7:30am-9:30am, and dinner is from 4:30pm-6:30pm.

The breakfast buffet is scrambled eggs, breakfast meat, breakfast potato, French toast sticks or pancakes, breakfast pastries, cereals, and juices. This menu may vary, but it will always offer hot and cold items.

Dinner will offer an entrée or two, side dishes (starch and veg), a salad bar, beverages, and desserts.

Box lunches will be provided, which will consist of sandwiches, chips, cookie, and bottled water.

If there are any dancers who need special dietary meals, please let NJB know, and we will accommodate them. Similarly, if you have any food allergies, please let NJB know.

BUSING

NJB will arrange buses to transport the students to and from the studios each day.

ROOM ASSIGNMENTS & ROOMMATE REQUESTS

Students will have the option to request a roommate via email to SummerIntensive@njballet.org . For any requests to be honored, students must mutually request each other, so please make sure that you are on the same page as your hopeful roommate. Students who do not request a roommate will be matched with another student of a similar age.

NJB will release all housing and roommate assignments by early June, so students and families can connect in advance of the program. This provides a great opportunity for students to grow comfortable with each other and also to coordinate who will be responsible for bringing any shared items.

Once announced, room assignments are final. Residential Assistants are prepared to work with students to mediate conflicts, and the goal - barring circumstances in which a student's safety or wellbeing is in jeopardy - will always be to keep students in their initially assigned room.

PACKING LIST

The following items are not provided by New Jersey Ballet or Fairleigh Dickinson University but are suggested for all residential students. Students should write their names on all belongings.

BEDDING

- extra-long twin sheets
- blankets / comforters
- pillows and pillowcases

LINENS

- bath towels
- hand towels

ROOM

- wardrobe hangers
- small trash can / trash bags
- power strip with surge protection
- Indoor use extension cords

LAUNDRY

- laundry detergent
- laundry bag

TOILETRIES

- hand soap
- toothpaste
- toothbrush
- deodorant
- shampoo / conditioner
- bath soap
- tissues
- hand sanitizer
- toilet paper

WEATHER

- sunscreen
- hats
- sunglasses
- bug spray
- rain gear
- umbrella
- bathing suit

MISCELLANEOUS

- reusable lunch box
- reusable ice packs
- spending money

* Parents and students should discuss what is expected and acceptable in terms of any emergency or discretionary spending. It is not advisable to travel with large amounts of cash, we suggest that students who don't have their own debit cards bring pre-loaded, all-purpose gift cards.

* Bedding and linens are available to purchase. Please email SummerIntensive@njballet.org for info.

GROCERY AND FOOD DELIVERY

Food and grocery deliveries are possible on campus at FDU. In addition to this, NJB will arrange for a once-weekly trip to a grocery or drug store. Students will have the opportunity to request items and their RAs will pick them up.

RESIDENTIAL POLICIES & PROCEDURES

LEAVING CAMPUS

Students ages 12-14 will not be allowed to leave the campus without an RA, staff member, parent, or other parent-approved guardian who is at least 21 years old.

Students ages 15-17 may leave the campus without an RA or staff member, but **only with written permission from a parent or legal guardian**. In any event, students may not leave the campus alone and must **always** be with at least one other student who also has parental permission to leave campus, RA, staff member, parent, or parent-approved guardian who is at least 21 years old.

Students ages 18 and over may leave the campus without an RA or staff member. **Parental permission is not required**. However, these students still may not leave the campus alone and must **always** be with at least one other student who also has parental permission to leave campus (if applicable), RA, staff member, parent, or parent-approved guardian who is at least 21 years old.

All requests to leave campus will be coordinated with the RAs. The RAs will report these requests to the Program Administrator.

For those who are able, the freedom to leave campus without an RA or staff member is a privilege which may be revoked at any point in the summer.

OVERNIGHT ABSENCES

Students may be released to a parent-approved chaperone who is at least 21 years old for an overnight stay off-campus. When a student intends to schedule an overnight absence, a Leave Request must be submitted in writing to the Program Administrator. This type of Leave Request will require the approval of parents (legal guardians) before it can be confirmed and added to the RAs list of upcoming leaves. All requests will be dealt with case by case.

CURFEW & ROOM CHECK

After room check, all students are required to remain in their rooms, and no phone calls, loud music, or other noises that might disrupt roommates are permitted. Curfews and room checks will be at the following times throughout the week:

	<u>Curfew</u>	<u>Room Check</u>
Sunday - Thursday	09:00pm	10:30pm
Friday - Saturday	10:00pm	11:30pm

Weekend Check-In

On the weekends, in addition to the end-of-night curfew and room check, there is a mandatory check-in for every student who is not signed out with an RA, staff member, or other approved adult. Students must check-in with residential staff between 05:30pm and 06:30pm. After this check-in, eligible students may sign out again, with the requirement of returning by the end-of-night curfew.

Missing Curfew

End-of-night curfews and weekend checks are strictly upheld. There is no extension of curfew or the weekend check time window. Any violations will be reported to the Program Administrator, and disciplinary action will be enforced. If a student is not located within one hour, parents will be notified. Police will then be notified after 12 hours, per police mandate. Students will be subject to disciplinary action if they: Violate curfew, visitation, other security measures, are determined to be deceitful about their whereabouts, or withhold information regarding another student's whereabouts.

LAUNDRY

Washers and dryers are located on the same floor as your dorm room. The machines are complimentary for all students but you will need to have your own laundry detergent. Students are encouraged to wash all clothes, bedding, and linens once each week.

CELL PHONES

Cell phones are permitted, but students are not allowed to use phones after room check. If students are found to be using cell phones for any reason after room check, the RAs may require those students to turn in their phones each night at curfew and pick them up again in the morning. Consequences may also include complete confiscation of the phone for a period of time set by the residential staff.

NOISE POLICY

In a residence hall community, a certain amount of noise is to be expected and accepted. In an effort to provide a cooperative environment for all residents, the following schedule of quiet hours is enforced the residence hall:

Sunday - Friday 10:00pm-07:00am

Saturday 11:00pm-07:00am

The residential staff reserves the right to confiscate loud electronic item until the end of the program if a student repeatedly violates the noise policy.

KEY CARDS

All students will be issued a key card. This card will give you access to the residence hall building and also to your dorm room.

MEAL PLAN CREDENTIAL

All students will be issued a credential to identify them as a student who is part of the New Jersey Ballet meal plan. You will need to show this to eat in the dining hall.

ROOM CONDITION AND DAMAGES

Students must maintain their rooms, suites, and other facilities in reasonably neat condition. Facilities must be left in the same condition in which they were found. No furniture may be removed from rooms. Room alterations, such as painting or nailing to the walls, are prohibited. No objects may be hung from the windows or placed on windowsills. Students will be charged for damage repair or excessive cleaning costs. Prior to your departure, the staff will check your room for cleanliness and damages.

SECURITY

It is imperative that dorm rooms be securely locked. Each student is responsible for the security of their living environment. When entering the residence hall, do not let strangers in for any reason. Contact a residential staff member or FDU security staff member immediately if you see a person in the halls that you do not recognize, who should not be there, or whose behavior looks suspicious.

Propping doors open is not permitted. Windows must remain closed and locked when rooms are unoccupied, and screens may not be removed under any circumstances.

Students should be aware that there may be people from other programs and their guests on campus at the same time as NJB's Summer Intensive. New Jersey Ballet exercises no control over these groups and cannot be held responsible for their actions.

ROOM SEARCHES

New Jersey Ballet and Fairleigh Dickinson University staff reserve the right to enter occupied rooms without notice if they deem that such action is necessary for the protection, safety, health, or comfort of residents.

FIRE SAFETY

FDU equips its residence hall with fire extinguishers, smoke detectors, and fire alarms. Each residence hall has designated fire exits. Students should become familiar with their locations. In case of a fire, when the alarm sounds, evacuate the building as quickly as possible via the nearest fire exit.

EMERGENCY PROCEDURES

In case of an emergency of any nature, notify a residential staff member, FDU staff, or the 24-hour security guard on duty.

Please click here for a full list of FDU's residential policies and procedures:

<https://www.fdu.edu/wp-content/uploads/2023/07/Resident-Manual-2023-2024-1-3.pdf>

GENERAL NEW JERSEY BALLET POLICIES

DISCIPLINE & REMOVAL FROM THE PROGRAM

New Jersey Ballet and Fairleigh Dickinson University have set rules and regulations in place. We expect that all students will adhere to these rules and conduct themselves in a way that is consistent with the character, values, and mission of New Jersey Ballet. It is our hope that all students will cooperate in making the program safe and enjoyable for everyone involved.

Students are expected to adhere to all rules. A student who is knowingly in the presence of a prohibited activity will be held responsible and will share in any disciplinary consequences at the discretion of NJB staff. A student who has knowledge of a prohibited activity and does not report the offense will be held responsible and face disciplinary consequences at the discretion of NJB staff.

Any infraction of policies and rules may result in disciplinary action up to, and including, immediate suspension or expulsion from the Summer Intensive.

Suspensions are defined as immediate departure from the Summer Intensive and the FDU residence hall for the remainder of the current program.

Expulsion is defined as immediate departure from the Summer Intensive and the FDU residence hall for the remainder of the current program, with the understanding that an expelled student is not allowed to return to New Jersey Ballet in any capacity.

Residential students who are asked to leave the program must make travel arrangements immediately and move out from the FDU dorms within 24 hours. All travel plans must be communicated with residential staff as soon as possible, so any as needed supervision can be arranged to the airport/train. If the student remains in New Jersey after suspended or expelled from the New Jersey Ballet Summer Intensive, they will be expected to find other accommodations.

There will be NO REFUNDS granted to students who have been suspended or expelled from the program. Return travel expenses will be the sole responsibility of the student and parents.

PROHIBITED ACTIVITIES

Prohibited activities include, but are not limited to:

1. Alcohol, Drugs or Weapons: Possession, use, distribution, or being in the presence of alcohol, drugs, controlled substances (used improperly), or personal weapons is strictly prohibited.

2. Gross Misconduct: Any incident where a student verbally abuses any individual, verbally defies any faculty or staff member, or University official, or commits any unlawful action, or any other action deemed as grossly inappropriate or inconsistent with the standards to which students are expected to adhere.

3. Smoking: Smoking - including the use of e-cigarettes and vapes - is prohibited on New Jersey Ballet's premises. This includes all stairwells and common areas, as well as on the property outside New Jersey Ballet's studios. Smoking is illegal for anyone under 18 and is therefore prohibited at all times for any student under 18.

4. Theft: Any incident where a student disrespects the property of others and/or NJB by engaging in theft, vandalism, or intentional destruction of property.

5. Dishonesty: Any incident where a student is found to be deliberately and thoughtfully deceitful to any of the faculty or staff. Each student agrees to uphold the principle of honesty in all areas of the Summer Intensive.

6. Safety and Security Rules: In the interest of safety and security, additional rules may be put into place by staff and communicated to students.

7. Other Actions: Any action(s) deemed to be inconsistent with, or contrary to, the philosophy or best interests of New Jersey Ballet or its reputation, including, but not limited to:

1. Harassment
2. Threat or use of physical violence
3. Conduct that interferes with the rights, safety, and wellbeing of others and/or demonstrates disregard for NJB and its members and facilities
4. Violation of fire safety guidelines
5. Violation of federal, state, or local laws

HARASSMENT & BULLYING

New Jersey Ballet is enriched by the diversity of its members. New Jersey Ballet recognizes and respects individual differences in culture, race, ethnic origin, religion, gender, and sexual orientation. To provide an environment of respect and sensitivity, it is important that all students recognize that behavior, either verbal or physical, which disregards or demeans the self-esteem of others is unacceptable. Such behaviors are unacceptable regardless of how they are communicated. Any individuals engaging in such behaviors will be subject to disciplinary action.

SEXUAL ACTIVITY POLICY

New Jersey Ballet does not condone sexual activity between students. No such activity will be tolerated anywhere on the premises of New Jersey Ballet's facility, on Fairleigh Dickinson University's campus, or on excursions held by New Jersey Ballet. Failure to comply with this policy will result in disciplinary action and the notification of parents.

COMPUTERS: ACCEPTABLE USE POLICY

Students may not:

1. Harass, cyberbully, or discriminate against others
2. Disturb others by playing loud music or sounds
3. Reveal any personal, confidential, or private information about other individuals
4. Attempt to gain unauthorized access to private information
5. Write or distribute viruses, spyware, or malware
6. Circumvent the internet filtering software to access blocked websites
7. Violate any federal, state, local or common law, criminal statute, or laws
8. Use or obtain profanity, obscenity, discriminatory language, vulgarities, and other inappropriate language/graphics

Violations of New Jersey Ballet's rules involving the use of the Internet or other technology will be subject to disciplinary action.

DIVERSITY, EQUITY, INCLUSION, & BELONGING

At New Jersey Ballet, we believe that as a world-class dance, education, and cultural institution, we are stronger when we foster a diverse and inclusive community in our staff and leadership, on our stage, in our studios, and in our audiences. Toward this goal, we engage and value people of all ages, abilities, races, ethnicities, religions, sexual orientations, gender identities, socio-economic levels, and language. Doing so ensures the longevity of our organization and the vitality of our art form.

CUSTODIAL ARRANGEMENTS

Please notify New Jersey Ballet in writing of any important family situations such as custodial arrangements to assist with dismissal. Court and/or legal documentation may be required.

RESOLVING GRIEVANCES

Should you have a concern associated with your child's or your own experience at New Jersey Ballet, please explain the nature of your concern verbally or in writing to the New Jersey Ballet personnel most directly involved. This course of action should take place no more than 15 business days after the incident. Please take into consideration that any action taken, whether formal or informal, should be handled in a private, cooperative, and respectful manner.

If unable to rectify the issue directly, you are also provided with the option of reporting a formal grievance. This act should take place no more than 15 business days after the occurrence that produced the grievance, or no more than 5 business days after an attempt at the informal reconciliation described above. To report your/your child's grievance in a formal manner, contact the Program Administrator who will then review your complaint and contact you.

WITHDRAWALS

If a student will need to withdraw, email SummerIntensive@njballet.org soon as possible. All withdrawals will be dealt with on a case by case basis.

To qualify for a medical withdrawal, students must be able to submit a doctor's note indicating that they are no longer capable of participating in the program.

STUDENT HANDBOOK AGREEMENT

Signing below verifies that you have read the NJB Summer Intensive 2024 Program Handbook in its entirety and agree to abide by all policies.

Please return this signed verification to SummerIntensive@njballet.org

Parent/Guardian must also sign the Program Handbook Agreement if the student is under the age of 18 at the time of signing.

Student Name:

Student Signature:

Parent Name:

Parent Signature:
